

Mustang Cadet Squadron Meeting Agenda

Date	17AUG2022	Draft Version:	2
Uniform	Blues Class B	Drafted By:	C/MSgt Chen
Emphasis	Character Development	Final	Yes
Testing	P: SM Harris , A: SM Perianan	Approved by:	Lt Col Pratt

Time	Activity	Leader	Loc	Notes	2nd Activity	Leader	Notes
1800							
1815	Cadet Staff Meeting	C/CC	Hall				
1830	Opening Formation	C/CC	Out	All Flights	Uniform Inspection		
1840	Recognition	CC	Aud	All Flights			
1845	Staff Change	CC	Aud	All Flights			
1855	Character Development - Teamwork	CPC	Aud	All Flights			
1950	Break						
1955	Flight Time: New Staff Intros Drill Ach. 3	Cadet Staff	TBD (Out or Arm)	All Flights	Ach 2 Drill Test	C/CCF	Guzman and A Flight volunteers
2020	Team Leadership Problem	CD	Out	All Flights			
2045	Closing Formation	C/CC	Arm	All Flights			
2100	Depart						

Abbreviations and Acronyms:

Aud = auditorium Hall = Hallway Cls = Classroom
 Arm = armory Out = Parking Lot Ofc = Room 241

Closing Topics and Announcements: Next Week – Aerospace, O-Flights, Wilderness Responder and First Aid on Labor Day weekend? Racing Underground 10SEP!! Need 20 Cadets to participate!

STAFF COORDINATION					
CD/CDC <input checked="" type="checkbox"/>	CPL <input type="checkbox"/>	AE <input type="checkbox"/>	CPF <input type="checkbox"/>	CPC <input checked="" type="checkbox"/>	CPT <input type="checkbox"/>
DA <input type="checkbox"/>	DO <input type="checkbox"/>	DP <input type="checkbox"/>	FM <input type="checkbox"/>	HC <input type="checkbox"/>	IT <input type="checkbox"/>
LG <input type="checkbox"/>	PA <input type="checkbox"/>	PD <input type="checkbox"/>	SE <input type="checkbox"/>	_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
C/CC <input type="checkbox"/>	C/CD <input checked="" type="checkbox"/>	C/CCF <input type="checkbox"/>	C/CCC <input type="checkbox"/>	C/ACC <input type="checkbox"/>	C/PCC <input type="checkbox"/>

INSTRUCTIONS

Draft Version Enter 1, 2, 3, etc., if it is necessary to track the document through multiple edits.

Drafted by Enter name and grade of individual who created the schedule.

Office Symbols

Most common staff areas are represented on the form via their office symbol.

It is not necessary for every staff officer to coordinate on every weekly meeting plan. Local leaders should decide who needs to be included in the process. Once you have reviewed, commented, and/or edited the plan place an "x" in the block next to your symbol above.

CD Deputy Commander

CPL Leadership Officer

AE Aerospace Officer

CPF Fitness Officer

CPC Character Development Officer

CPT Testing Officer

LG Logistics Officer

PD Professional Development Officer

DA Administrative Officer

DO Operations / ES Officer

DP Personnel Officer

FM Finance Officer

HC Chaplain

IT Information Technology Officer

PA Public Affairs Officer

SE Safety Officer

C/CC Cadet Commander

C/CD Cadet Deputy Commander

C/CE Cadet Executive Officer

C/CCC Cadet Flight Cmdr, Charlie Flight

C/ACC Cadet Flight Cmdr, Alpha Flight

C/PCC Cadet Flight Cmdr, Papa Flight

C/CCF Cadet First Sergeant