

Mustang Cadet Squadron Meeting Agenda

Date	13 September 2023	Draft Version:	6
Uniform	Service Dress (Blues with Tie)	Drafted By:	C/CC
Emphasis	Promotions, Leadership	Final	Yes
Testing	P: 2d Lt Perianan, A: 2d Lt Holland	Approved by:	2d Lt Sacks

Time	Activity	Leader	Loc	Notes	2nd Activity	Leader	Loc
1700	Color Guard						
1815	Cadet Staff Meeting	C/CC	Hall				Hall
1830	Opening Formation	C/CC	Out	All Flights	Uniform Inspection	C/CCF	Out
1835	Announcements	CC	Aud	All Flights			
1845	Promotions	C/CC	Aud	All Flights			
1900	E-Mail Etiquette	C/Tsgt Phan	Aud	All Flights			
1915	New fights		Aud	New Flights Introduction			
1930	Leadership Lesson	C/CD	Aud	AF BF CF	Papa Flight: Week 6	C/PCC	Arm
2000	Break		Hall				
2010	Drill	C/ACC C/BCC C/CCC	Arm	AF BF CF	Wright Bros test	SM1	Hall For C/SrA Love
2030	Flight Plans						
2050	Closing Formation	C/CC	Arm	All Flights			
2100	Depart						

Announcements: DUES, Testing Saturday 16SEP, Rockies Game – 30SEPT, Eclipse Viewing 14OCT, DCS Round 3 21OCT Hockey game 28OCT, Signup sheets, Other activities suggestions.

Commitment - Signup = Showup, Signup procedures to be followed per event, Van cleanliness.

Abbreviations and Acronyms:

Aud = auditorium Hall = Hallway Cls = Classroom
 Arm = armory Out = Parking Lot Ofc = Room 241

STAFF COORDINATION					
CD/CDC <input checked="" type="checkbox"/>	CPL <input checked="" type="checkbox"/>	AE <input type="checkbox"/>	CPF <input type="checkbox"/>	CPC <input type="checkbox"/>	CPT <input type="checkbox"/>
DA <input type="checkbox"/>	DO <input type="checkbox"/>	DP <input type="checkbox"/>	FM <input type="checkbox"/>	HC <input type="checkbox"/>	IT <input type="checkbox"/>
LG <input type="checkbox"/>	PA <input type="checkbox"/>	PD <input type="checkbox"/>	SE <input type="checkbox"/>	_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
C/CC <input checked="" type="checkbox"/>	C/CD <input checked="" type="checkbox"/>	C/CCF <input checked="" type="checkbox"/>	C/CCC <input checked="" type="checkbox"/>	C/ACC <input type="checkbox"/>	C/PCC <input checked="" type="checkbox"/>

INSTRUCTIONS

Draft Version Enter 1, 2, 3, etc., if it is necessary to track the document through multiple edits.

Drafted by Enter name and grade of individual who created the schedule.

Office Symbols

Most common staff areas are represented on the form via their office symbol.

It is not necessary for every staff officer to coordinate on every weekly meeting plan. Local leaders should decide who needs to be included in the process. Once you have reviewed, commented, and/or edited the plan place an “x” in the block next to your symbol above.

- | | | |
|-----------------------------|----------------------------|--------------------------------|
| CD Deputy Commander | DA Administrative Officer | C/CC Cadet Commander |
| CPL Leadership Officer | DO Operations / ES Officer | C/CD Cadet Deputy Commander |
| AE Aerospace Officer | DP Personnel Officer | C/CE Cadet Executive Officer |
| CPF Fitness Officer | FM Finance Officer | C/CCC Charlie Flight Commander |
| CPC Character Development | HC Chaplain | C/ACC Alpha Flight Commander |
| CPT Testing Officer | IT Information Technology | C/PCC Papa Flight Commander |
| LG Logistics Officer | PA Public Affairs Officer | C/CCF Cadet First Sergeant |
| PD Professional Development | SE Safety Officer | |



CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MUSTANG CADET SQUADRON
6848 South Revere Parkway
Centennial, Colorado 80112



13 September 2023

MEMORANDUM FOR FILE

FROM: Mustang Cadet Squadron CC

SUBJECT: Approved Promotions for DATE

The following cadets have been approved for promotion during the ceremony starting at 1845 on Wednesday, 13 September 2023:

Cadet Wead – Promoting to C/Amn
Cadet J. Gentz – Promoting to C/Amn
Cadet Rintoul – Promoting to C/Amn
Cadet Somashekar – Promoting to C/Amn
Cadet Liam Bacay – Promoting to C/Amn
C/Amn Ryan – Promoting to C/A1C
C/Amn Graham – Promoting to C/A1C
C/SSgt Phan – Promoting to C/TSgt
C/TSgt Scala – Promoting to C/MSgt
C/2Lt Forbes – Achievement 9
C/2Lt Harrison – Promoting to C/1st Lt

Parents are invited to attend the promotion ceremony starting at 1845. Congratulations to those who have promoted!

A handwritten signature in black ink, appearing to read "Lacko".

FOR : JASON W PRATT, Lt Col, CAP
Mustang Cadet Squadron Commander