

Mustang Cadet Squadron Meeting Agenda

Date	08 February 2023	Draft Version:	5
Uniform	Blues with Tie	Drafted By:	C/CC
Emphasis	Promotions, Leadership	Final	Yes
Testing	P: SM Sacks , A: 2d Lt Holland	Approved by:	Lt Col Pratt

Time	Activity	Leader	Loc	Notes	2nd Activity	Leader	Notes
1820	Cadet Staff Meeting	C/CC	Hall				
1825	Opening Formation	C/CC	Arm	All Flights	Uniform Inspection	C/CCF	
1835	Announcements	CC	Aud	All Flights			
1845	Promotions	C/CC	Aud	All Flights See Memo	None		
1900	Break (5 min)				Papa Flight Curriculum	C/PCC	Core Values, Uniform, Oath
1905	Leadership: Financial Awareness	CPL	Aud	C & A Flights			
2000	Flight Time	C/CCF, C/CCC & C/ACC	Arm	Drill: Formation & ACH 3	A-Flight Call Downs Discussion	C/ACC & TAC	Aud
2030		C/CCF	Arm	Shelter Construction			
2050	Closing Formation	C/CC	Arm	All Flights			
2100	Departure	C/CCF		All Flights			

Abbreviations and Acronyms:

Aud = auditorium Hall = Hallway Cls = Classroom
 Arm = armory Out = Parking Lot Ofc = Room 241

Announcements: CAP Day At The Capitol, Thurs, 16 FEB. TLC class for SMs coming Sat, 18 MAR. Flight scholarships available, reference emails! Sierra Middle School Career Expo 23Feb 0710-1030, need 2 SM and 2 or more Cadets. Wyoming Encampment Cadet Cadre applications. O-Flights, please always bring WX appt gear!

STAFF COORDINATION

CD/CDC <input checked="" type="checkbox"/>	CPL <input checked="" type="checkbox"/>	AE <input type="checkbox"/>	CPF <input type="checkbox"/>	CPC <input type="checkbox"/>	CPT <input type="checkbox"/>
DA <input type="checkbox"/>	DO <input type="checkbox"/>	DP <input type="checkbox"/>	FM <input type="checkbox"/>	HC <input type="checkbox"/>	IT <input type="checkbox"/>
LG <input type="checkbox"/>	PA <input type="checkbox"/>	PD <input type="checkbox"/>	SE <input type="checkbox"/>	_____ <input type="checkbox"/>	_____ <input type="checkbox"/>
C/CC <input checked="" type="checkbox"/>	C/CD <input checked="" type="checkbox"/>	C/CCF <input checked="" type="checkbox"/>	C/CCC <input checked="" type="checkbox"/>	C/ACC <input checked="" type="checkbox"/>	C/PCC <input checked="" type="checkbox"/>

INSTRUCTIONS

Draft Version Enter 1, 2, 3, etc., if it is necessary to track the document through multiple edits.

Drafted by Enter name and grade of individual who created the schedule.

Office Symbols

Most common staff areas are represented on the form via their office symbol.

It is not necessary for every staff officer to coordinate on every weekly meeting plan. Local leaders should decide who needs to be included in the process. Once you have reviewed, commented, and/or edited the plan place an “x” in the block next to your symbol above.

CD Deputy Commander	DA Administrative Officer	C/CC Cadet Commander
CPL Leadership Officer	DO Operations / ES Officer	C/CD Cadet Deputy Commander
AE Aerospace Officer	DP Personnel Officer	C/CE Cadet Executive Officer
CPF Fitness Officer	FM Finance Officer	C/CCC Charlie Flight Commander
CPC Character Development	HC Chaplain	C/ACC Alpha Flight Commander
CPT Testing Officer	IT Information Technology	C/PCC Papa Flight Commander
LG Logistics Officer	PA Public Affairs Officer	C/CCF Cadet First Sergeant
PD Professional Development	SE Safety Officer	



CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MUSTANG CADET SQUADRON
6848 South Revere Parkway
Centennial, Colorado 80112



08 February 2023

MEMORANDUM FOR FILE

FROM: Mustang Cadet Squadron CC

SUBJECT: Approved Promotions for 08 February 2023

The following cadets have been approved for promotion during the ceremony starting at 1845 on Wednesday, 08 February 2023:

C/Amn Cameron Pryzlecki
C/Amn Wyatt Carpender
C/A1C Seetha Perianan

Parents are invited to attend the promotion ceremony starting at 1845. Congratulations to those who have promoted!

A handwritten signature in black ink, appearing to read "JWP".

JASON W PRATT, Lt Col, CAP
Mustang Cadet Squadron Commander